

Minutes of the Region 17 AHA Spring Meeting
March 29, 2008
Saskatoon Inn, Saskatoon, Saskatchewan

1 Delegate Certification

- Delegates: Karen Caughnell; DeeAnna Lyke; Darlene Brauwer; Lorne Robertson, Andrea Seddon; Amanda Ubell; Phil Jacka; Sheen Steenheart; Terry Johnson; Nicki Muller; Bernie Van Lieshout; Marcia Friesen; Marilyn Robertson; Barrie Padgham; Bob Williams; Gina MacAvoy; Bob Ramsay; Kimberly Toye
- Members: Murray Poppelwell; Jade Anderson; Bob Pomeroy; Carrie Langstroth; Scott Down; Bob Sproule; Debbie Passey; Jessica Passey, Mike Steenheart; Gary Lewis; Rob Calnan; Dianne Pretty; Bob Wasyluk; Kim Tucker; Diane Dent (no affiliation)

2 Introduction of Delegates:

Director Terry Johnson called on everyone to introduce themselves and state where they were from

3. Host Club Welcome

Murray Poppelwell welcomed everyone to Saskatoon and invited all attending to his farm for a tour and then an evening dinner and karaoke.

4. Approval of the Agenda

- The president added 4 items to the agenda;
 - Correspondence
 - Club non-members
 - Club Awards
 - Rescue 100

Approval of the agenda with the additions was moved by Darlene Brauwer and seconded by Bernie van Lieshout. Carried

5 Adoption of the minutes of the September 2007 Regional meeting

The minutes were adopted as corrected by Karen Caughell and seconded by Sheena Steenhart. Carried

6 Motion: to ratify the appointment of Karen Caughell as Treasurer and Rob Calnan as Secretary for the Region. Moved by Marcia Friesen and seconded by Bob Ramsey. Carried

7 Treasurers Report: Karen Caughell

- The treasurer presented 2 reports (see attached). The first was the “Region 17 Arabian Horse Association Financial Statements – year Ended November 30, 2007” and the other being the “Region 17 AHA Profit & Loss by Class” Statements.

Motion: The treasurer’s report was moved as presented by Dianne Pretty and

seconded by Andrea Seddon. Carried.

- The outgoing treasurer provided a report with a number of suggestions regarding the finances of the Region. Those suggestions included;
 - Budgeting for all events and activities
 - Contracts need to be checked and double checked
 - Expense reports will be approved only with all of the proper receipts and attached.
 - Receipt books should be kept for everything so there is a better tracking of monies
 - The treasurer should make all deposits
 - There should be consideration given to hiring a bookkeeper
 - There should be consideration given to hiring an outside reviewer to complete an annual review of the books

Motion: That the region obtains the services of a bookkeeper for bookkeeping services. The cost of which shall not exceed \$2,000. The treasurer is to explore volunteers with the region that might do this; and if not available, then to hire a bookkeeper. The bookkeeper would be responsible for monthly ledgers and producing financial statements for the regional meetings. Moved: Karen Caughill, Seconded by Barry Padgham

8. Budget

- Lorne Robertson led the group through an extensive budget planning exercising. See attachment

Highlighted points of the discussion:

- the budget discussion is based on sources of revenue (mainly the regional show and the directory) which approximately total \$45,000 and planned expenses (Regional Director, General Expenses, Guardianship, Discretionary Funds) not on total bank balance. Excess funds are then available for investment &/or rainy day funds
- Discretionary funds were identified for 2 situations: the first as a contingency for a “rainy day” and the second if there was a “downpour”. An example of a rainy day situation would be if lost money on a major source of revenue for 1 year in some classes. A downpour would be if we had to cancel a show for some reason and no revenue at all. Discussion ensued over what is the right amount of money for contingency
- The budgeting process was based on 4 concepts: Promotion, Education, Research and Disaster Relief
- In budgeting funds for the Regional Director position consideration was given that the director must attend at least 7 meetings but could be up to a maximum of 10 meetings (interprovincial and international)

Kimberly Toye moved the budget as discussed and developed. Andrea Seddon seconded it. Carried

9. Correspondence

- The Director shared that 3 people associated with Region 17 AHA have passed away:

- Sandra Sillcox (Cdn National Steward)
- Jill McKinney's mother
- Barb Carter from the Aurora Club
- A letter was received from Dianne Pretty regarding the Show Secretary School. Dianne reported that it was very good, that we should encourage others to participate and it is planned that there will be more sessions – hopefully in the summer/fall.
- A letter from Brenda Engler regarding the Red Deer Classic was read and discussion ensued. This issue had been raised and discussed at the Think Tank. This show has been approved as a Region 17 qualifier but not as a Region 5 qualifier. Because this decision was not congruent with the outcome of the Think Tank discussion, it was identified as an agenda addition for the September meeting.
- Correspondence was received from Karen Aflack (Tourism Vancouver) regarding opportunities to work with Region 17 AHA regarding future meetings that might be in the Greater Vancouver region

10 Director's Report: Terry Johnson: See Attached

11 Functional Areas:

- (i) Show Commission Report – Kimberly Toye
- Classes at Regionals: new classes have been added – both purse and jackpot as well as consideration for more dressage classes.
 - See attached report regarding specifics to show site/information/costs/honorariums
 - An on line prize list will be available this year with significant savings on printing hard copies. Everyone is encouraged to download their own.

Motion; Marcia Friesen moved and Darlene Brauwer seconded to ratify the appointment of Barry Padgham to the Show Commission to replace Wally Goertz.

- See full attached report

Location of Region 17 Show:

- K. Coughill presented an opinion that by considering long-term contracting for the Regional Show in one central location that better pricing might be realized. She had personal conversations with people at Western ** and they had told her they would consider better pricing with long-term contracting. As well she gave her opinion that booth and sponsors might also. Discussion ensued

Motion: It was moved by Lorne Robertson and seconded by Barrie Padgham that the show commission consider and report back about a central location for a long term contract (i.e. 5 years with a 1 year out clause) versus the present (2 years at Red Deer and 1 year at Thunderbird) and other opportunities for financial gain and increased participation.

(ii) Directory Report: Karen Caughill

- See attached

- Directories have been sent to the various associations within the region. Generally well received and improvements were made on feedback received in the past. Karen identified that there is still some problems with group ads and that for next year there will be greater clarity in the rules about group ads that in order to receive the group discount, then the ads must be present in print ready format and paid through 1 cheque.

Motion: It was moved by Kimberly Toye and seconded by Amanda Ubell that it is the individuals responsibility of all national winners – in junior, amateur, and open – to appear in the regional directory need to be forwarded to a representative in the club who will then forward to Karen.

(iii) Canadian National Show Report

- It was reported that there was a site visit next week. Region 17 had written to Canadian nationals about barns/ring – class location, but there had not been a response received at this time. It was reported that there has been minimal changes to the barns or ring location for various classes for this coming years. Bids for futures sites were being considered

(iv) Youth Report: Jessica Passey

- See Attached report
- Jessica reported that the theme for this year's Youth Convention will be 'Christmas in July'
- Various fund raising activities are being considered for the coming year
- Youth Teams Report: Kimberly Toye
 - In 2007 Reg. 17 Youth teams came in first and third in AHA
 - Reg. 17 ran 15 youth teams, but 3 did not report. Reports are on the AHA Website
 - Kimberly has asked that in the future all results be mailed to her by November 1, so she can make sure that they are entered correctly to AHA
 - The Budget for this activity was submitted to Lorne for consideration in the budget process
- Youth Scholarship – a reminder to check the web for submission dates
- Youth Judging: Phillipa Keegan forwarded a report (see attached). The Region 17 teams did very well in Scottsdale with the juniors placing 3rd overall and the seniors 2nd overall. Several individuals were in the top 10.

(v) Canadian Breeders Report: Marcia Friesen & Murray Poppelwell

- This years' Canadian Breeders will be held in Moose Jaw and will celebrate the 50th year of the CAHR from July 4, 5, 6
- Website is: "www.wcbreeders.ca" or check the CAHR site for a link
- A special "Breeder's Cup" has been offered and was on display a the meeting
- Masterfeed has been signed as a sponsor for 5 years

(vi) Breed Promotion: Sheena Steinhart

- Battle of the Breeds
 - It was suggested that corporate sponsorship be considered for the \$ to off

set costs: Murray Poppelwell has agreed to explore this

- Spruce Meadows:
 - i. It was asked of the group if we wanted to participate in the Equi-Fair and demonstrations by having a booth with promotional information material and a horse on display. As this was not budgeted for this year this will be passed over but considered for future years
- AHA Community Show Report – Terry Johnson
 - i. Reports that there have been various levels of success with community shows. Others agreed. Information is found on the AHA website for people interested in pursuing this.

(vii) Region 17 high point Awards: Karen Caughell

(viii) Endurance Ride: Nan Harrison

- A 1500 m ride has been approved by AHA
- Competitive trail ride has not been approved as yet. There is a planned ride on June 22.

12 Old Business

- Bylaws: Terry Johnson
 - Because of time constraints the review of the bylaws will be postponed until the fall meeting
- Investment Committee: Sheena Steinhart
 - Committee members are: Sheena Steinhart, Barry Padgham, Gerald McDonald, Cam Prowse, Murray Poppelwell, Lorne Robertson and Bernie van Lieshout
 - The committee needed the financial statements and budget before they could proceed now that they are available they can move forward.

Motion: It was moved by Sheena Steinhart and seconded by Kimberly Toye that the committee maintain the present \$90,000 in GIC's preferably keeping some liquid

13 New Business

- Region 17 2008 Club Show Dates: are listed on the Region 17 web site (www.region17.com/calender.html)
- New halter Rules: A DVD was shown and discussion ensued regarding the new halter rules. Updates can also be found on the AHA web site. The new system will be in place as of April 19, 2008
- Terry will be burning copies of the DVD and forwarding to the various presidents
- Presently there is the opportunity to choose between the 2 systems (“in the ring” or “enter 1 @ a time”) for the halter class – it the show commissions decision on which system to use
- New EC Memberships: note that the “amateur” status needs to be reviewed for shows

- Show Secretary School (as discussed earlier in the meeting)
- Club Brochure: it was suggested that there be a Region 17 Brochure developed for quick access to membership/contacts and events/scholarships
- Club Non members: Terry reported that there are 165 people not members in Region 17 but have AHA membership. We were reminded that it is less expensive to join through a club and then the club's voting status is based on its membership. Terry asked each of us to review the lists through the AHA to check for these members
- Rescue 100: it was suggested that the Region 17 not participate corporately, but that we as individuals may participate in donations and support. It was suggested that a link on the Region 17 website could be helpful.

14 Adjournment: 3: 15 p.m. Bob Ramsay moved that the meeting be adjourned and Deanna seconded it

Next meeting: October 3 & 4, 2008 in Grande Prairie, Alberta