

Minutes of the Region 17 AHA 2008 Fall Meeting
(To be Approved at March 2009 meeting)
October 4, 2008
Grande Prairie, Alberta

1	<p>CREDENTIALING & DELEGATE CERTIFICATION</p> <ul style="list-style-type: none"> • Delegates: <ul style="list-style-type: none"> ○ Terry Johnson : Director; Karen Caughell : Aurora; DeeAnna Lyke : SAHA; Andrea Seddon : Aurora; Bernie Nikkel : Wild Rose AHA; Amanda Ubell : Aurora; Nadine Cusack : Parkland; Gerald McDonald : VIAHA; Laurie Mostawich : CAHA; Kimberly Toye: AAHABC; Nikki Muller: AAHABC; Phil Jacka: Wildrose; Sheena Steenhart: Calgary AHA; Dianne Pretty: AAHABC; Barrie Padgham : AAHABC; Lorne Robertson : Aurora; Wally Goertz : BCIAHA; Tajana Kelch : BCHAA • Members: <ul style="list-style-type: none"> ○ Tony Caughell, Bob Sproule, Silvia Thacker, Debbie Storey, Mike Steenhart, Marcia Friesan, Dianne Kennedy, Jerry Kennedy, Murray Poppelwell, Shirley Poppelwell, Rob Calnan
2	<p>INTRODUCTION OF DELEGATES</p> <p>Director Terry Johnson called the meeting to order at 8:30 a.m. and asked that everyone introduce themselves and state where they come from and what club they are representing.</p>
3.	<p>HOST CLUB WELCOME</p> <ul style="list-style-type: none"> • Karen Caughell brought greetings from Aurora Arabian Horse Assoc President Dawn Hopkins. Copy enclosed • When Bob Pomeroy joined the meeting, Director Terry Johnson thanked him for hosting the meeting and for inviting us to share the time at his beautiful facility.
4.	<p>APPROVAL OF AGENDA with additions</p> <ul style="list-style-type: none"> • Stallion Auction • Sanctioning of Dual Shows
5.	<p>ADOPTION OF THE MINUTES OF THE SPRING MEETING TO THE OFFICIAL BOOKS</p> <ul style="list-style-type: none"> • Wally Goertz moved and Dee Anna Lyke seconded the minutes as corrected
6.	<p>TREASURERS REPORT: Karen Caughell</p> <ul style="list-style-type: none"> • Balance Sheets as of October 1, 2008 and Profit and Loss by Class for the period of December 1, 2007 – October 1, 2008 were distributed. Discussion ensued. Issues for follow up: <ul style="list-style-type: none"> ○ Liability & Equity (line 1020) the account has been closed and the balance sheets shows (-\$6582.40). Karen is exploring the reason for this negative balance and will report back ○ Profit & Loss Sheet <ul style="list-style-type: none"> ▪ Some expenses from 2006 are presented within this sheet, hence it will show a negative balance, i.e. breed promotion

- Directories – some people paid before November 2007, so this will also have some effect in reporting
- Investment Account – 3 GICs @ ~ \$30,000 each – when matured these will be put into a money market account

Motion: Acceptance of the Treasurers Report was moved by Sheena Steenhart and seconded by Gerald McDonald

- A report was received from Noreen Hayden (Shatris Bookkeeping) regarding her review of the books of Region 17 Arabian Horse Association for the years ending November 30, 2006 and November 30, 2007. Five recommendations were identified which Treasurer Karen Caughell will follow up on.
- Director Terry Johnson Presented the Terms of Reference for the Region 17 Budget Committee.

Motion: Acceptance of the policy was moved by Andrea Seddon and seconded by Bernie Nikkel. Passed Unanimously. The Show Commission has appointed Barrie Padgham to this Committee. Lorne Robertson was nominated and acclaimed to represent the Board of Delegates.

- Budget Update: Lorne Robertson
 - Delegates will recall that the region had approved a deficit budget of \$5,000 based on a show profit of \$25,000.
 - The show profit was not realized
 - Spruce Meadows expenditures are ahead of budget
 - We will probably exceed the budget loss estimated for this year
 - Questions regarding restricted funds were fielded
 - Outstanding expenses at this time : Convention; Youth
 - Prior period expenses will appear in the Profit& Loss Sheets as R. 17 adjusts to new acting practises
 - Balance Sheet Unknowns: Stallion Auction & Youth . These two items can lower members equity if they become restricted
- Director Terry Johnson presented the Expenditure Approval Policy and Process Report. Discussion ensued. Highlights included:
 - How many times can the \$5,000 be surpassed
 - No minimum – as a safety net is director/show chair/treasurer
 - This gives guidance on spending expenditures and working with budget – a level of approval is needed for non-budged items
 - Stewardship is required by all members of all committees
 - It was suggested that the phrase stewardship of corporate funds and integrity of budget process be added to the above report

Motion: moved by Amanda Ubell and seconded by Nadine Cusack that the above report be accepted with the addition identified above. Passed

7. **CORRESPONDENCE**

- From : Phillipa Keegan : re: consideration of the \$500.00 for youth judging from the Youth Education Fund for the Calgary Youth Arabian judging team.
- Motion: moved by Laurie Mostowich and seconded by Nadine Cusack.**

Carried

- From : Milt Joneson : re: the possibility that the 2009 Region 17 show would need an alternate date/place for the Regional jumping show in Alberta – 2009. The show Commission reported that the Hunter Jumper events will be held in Langley in conjunction with the Regional 17 show
- From: Dave Daugherty : re: notification of a facility in Clairmore for those that might be going to US Nationals in Tulsa, Oklahoma. The facility offers their stalls and inside arena for those that might be arriving early to Tulsa to acclimatize their horses.
- From : Jim Sullivan : re: subscription drive for Modern Arabian Horse. Clubs are asked to consider a subscription of \$25 year – possibly to place in community libraries etc. to increase the awareness of the breed.
- From: Kelli Hayhurst : re: Canadian Long Distance Riding Association (CaLDRA) will be recognized as the governing body of Competitive Trail and Ride & Tie in Canada.

Motion: Moved by Wally Goertz and seconded Tajana Kelch that CTR account for points and sweepstakes. Passed unanimously

- From : Laurie Mostowich : re: concern of hiring of judges for Regional Shows. Discussion ensued re: difficulty of securing judges because of competing demands such as youth nationals; rotation of judges; judge's rules etc. The issues was referred to the Show Commission for consideration
- From : Tourism BC – re: Hosting Convention 2011
 - It has been estimated that the cost to regions hosting convention is between \$3 – 5,000 (low ball figure)
 - The biggest requirement is volunteers
 - AHA fields most of the costs
 - Members asked, what work is required to host a convention?
 - Members issued a cautionary note as to what the hosting could end up becoming
 - Responsibility of hosting has changed very much over the past 2 years

Motion: Moved by Wally Goertz and seconded by Tajana Kelch that a subcommittee be struck to review the pros and cons of hosting AHA Convention for 2011. The committee will report back by spring 2009. passed.

Convention Committee members: Gerald McDonald, Lorne Robertson, Karen Caughell, Phil Jacka and Terry Johnson

- From Marcia Friesen: it was shared with the Delegates that Kelly Whittingham from Manitoba Arabian Horse Association has passed away.

	<ul style="list-style-type: none"> • From: Tony Caughell – re: letter sent in response to budget item from last meeting regarding honorariums for the Show commission members. • Discussion: <ul style="list-style-type: none"> ○ Show Commission had a motion for such from their meeting ○ In the review of the budget discussion, Lorne Robertson did make it clear and it was identified in the budget ○ Terry had sent a letter back to the show commission saying that the honorarium would be withheld until the delegates clarified the position at the fall meeting ○ Lorne felt there was sufficient confusion on this topic although it was said three times during the budget discussion ○ Delegates agreed that they should step back for clarification ○ Marcia reported that in Reg. 5 each show commission member receives \$1,000 and in Region 10 the Show Commission does not work at the show, but rather they hire out the work to be completed. It was also reported that Cindy Clinton receives \$4,000 as a show managers and hires a team ○ It was clarified that an honorarium does not mean members are getting paid ○ There is a misperception between what the show commission is doing and what gets hired out/paid for. It was suggested that there needs to be a separation of “commission members roles” which is voluntary and commission members doing jobs/work at the regional show which is reimbursable. <p>Motion: Moved by Gerald McDonald and seconded by Barry Padgham that the Regional 17 Show Commission positions are deemed a volunteer position and that adjustments are made to the budget that allows for payment of show jobs. Carried</p>	
8	<p>DIRECTORS REPORT</p> <ul style="list-style-type: none"> • Terry Johnson gave a verbal update to her circulated written report 	
9	<p>FUNCTIONAL AREAS</p> <p>1. <u>Show Commission Report</u></p> <ul style="list-style-type: none"> • See Attached report from Dianne Pretty from the Show Commission Meeting • The biggest discussion item was about a pre show. • Discussion ensued about whether a pre show could be held at an alternate site from the regional show. Bob Pomeroy suggested that Grande Prairie had a facility that could accommodate a pre show • The 2009 Region 17 show will be held in Langley, BC at the Thunderbird Horse park from Tuesday, July 29 – Sunday, August 2: 	
	<ol style="list-style-type: none"> 1. April 2 – 5 2. April 17 – 19 	AAHABC BCHAA

<ol style="list-style-type: none"> 3. April 30 – May 3 4. May 8 – 10 5. May 22 – 24 6. June 5 – 7 7. June 12 – 14 8. June 20 – 21 9. June 27 – 28 10. July 3 – 5 11. July 3 – 5 12. September 10 – 13 13. September 12 – 13 or 19 – 20 14. September 26 – 27 15. Parkland Club has a promise of a date which could conflict with an earlier date for the Reg 17 show as well a Saskatoon and AAHABC 	<p>AAHABC Calgary BCIAHA Saskatoon Aurora/Breeders VIAHA Wild Rose BCHAA Saskatoon AAHABC Saskatoon Calgary</p>
<p>Motion: Moved by Lorne Robertson and seconded by Nikki Mueller that if the Show commission and Parkland AHA comes to consensus on moving dates for their Class A show, then the Region 17 show will be moved to July 6 for 2009. Passed</p> <ul style="list-style-type: none"> • The Show commission will also communicate to Saskatoon and BCHAA this decision as they have competing dates for their shows. <p>Motion: Moved by Sheena Steenhardt and seconded by Amanda Ubell that in the future the director will not approve a show that doesn't benefit financially a Region 17 AHA club without full delegate approval. Passed.</p> <ul style="list-style-type: none"> • Terms of Reference: Judges Selection Committee <ul style="list-style-type: none"> ○ See attached. ○ Discussion ensued ○ An amendment was added to the “terms” that adds: “active solicitation of judges” <p>Moved by Gerald McDonald and seconded by Karen Caughell the adoption of the Terms of Reference with the amendment. Carried</p> <ul style="list-style-type: none"> • Nominations were then held for 2 representatives for the Judges Selection Committee from Region 17 who are not members of the Show Commission. Nominees were: <ul style="list-style-type: none"> ○ Nikiki Mueller ○ Donna Cavanaugh ○ Karen Caughell ○ Darlene Brouwer ○ Prior to voting, the Director clarified that the nominee receiving the 	

highest number of votes would serve a 2-year term and the 2nd place nominee would serve a 1-year term. Elected to a two year term was Nikki Mueller and for a 1-year term Darlene Brouwer.

- Marcia Friesen is the representative on this committee from the Show Commission
- Ballots were destroyed
- Region 17 Show Commission Operations Manual
 - See attachment once amendments/corrections have been edited
 - Discussion ensued and amendments were made as identified.

Motion: moved by Lorne Robertson and seconded by Andrea Seddon that the Region 17 Show Commission Manual be adopted as amended in the discussions. Passed

2. Directory Report

- See attached report from Karen Caughell
- *Addendum* received from Karen Caughell following the Region 17 meeting: The income should be \$23,346.50 and the cost of printing is \$16,403.10. Shipping was \$331.58 with a profit of \$6611.82.

3. Canadian National Show Report – Gerald McDonald

- a. Usually there are about 950 horses – this year there were 838 horses
- b. It is believed that the economy and fuel prices were the main reason for the decrease in numbers of horses entered
- c. However, the quality of horses was very good
- d. Statistically 20% of the entrants are Canadian and 80% are US and this held true this year as well
- e. The largest number of owners were from Alberta and the second largest was from California
- f. This year saw the first Canadian owned Stallion Champion in ~ 30 years
- g. The show was held in the same facility in Regina – hence the same issues and problems
- h. Regina is building a new facility but it probably won't be ready for the 2009 season
- i. It is believed that once the new building is built that there will be a significant positive shift in the flow of the show
- j. Gerald extended a big thank you to all of the volunteers

4. Youth Team Reports: Kimberly Toye

- a. See attached (get a copy from Kimberly)
 - i. The Youth team placed first and third in North America
 - ii. In 2008 there were 18 teams registered
 - iii. November 1st the Youth Team results are due

- iv. The \$1,000 budget paid for team jackets
- v. Kimberly reminded everyone that for next year the teams must register by May 1 for AHA, but before the first show that they are getting points in (for example, for AAHBC this would be April 2, 2009)
- b. Youth Scholarship – no report received
- c. Youth Judging: Phillipa Keegan: see the attached report
- d. Youth Report: see attached report from Jessica Passey

5. Canadian Breeders Report: Marcia Friesan and Murray Poppelwell

- a. The show went well
- b. There were just over 100 horses
- c. Unfortunately only 1 horse from BC
- d. The Breeders' Cup went well with Friesens and Sylvia Lensor winning the cup
- e. There was good sponsorship
- f. Jackets were well received
- g. There was a profit ~ \$13,000
- h. In 2009, Aurora will be hosting the show (June 12, 13, 14) and in 2010, AAHBC will be hosting the show

6. Breed Promotion

- a. Battle of the Breeds: Dianne pretty
 - i. Get a copy of report from Dianne
 - ii. The team finished 8th overall
 - iii. DVD of the event is available from Dianne
- b. Spruce Meadows: Sheena Steenhart
 - i. Equifair was a success
 - ii. A large amount of information/material was distributed
 - iii. The Calgary club continues to financially support the event
 - iv. There is a need for horses volunteered for the exhibition and volunteers to “man” the booth
 - v. It is advised that this activity requires its own volunteers separate from the Battle of the Breeds in order to organize the demo horses etc.
- c. Stallion Auction: Amanda Ubell
 - i. There were 30 stallions in the auction and 20 breedings were sold for a total value of \$17,100
 - ii. Discussion ensued as to whether to add a futurity to the \$ collected. It was suggested that 50% of the fund raised go to the futurity class; 40% back to R 17 and 10% for administration/advertising fees
 - iii. 8 stallions have already been put forward for next year
 - iv. 2012 would be the first futurity classes

Motion: moved by Amanda Ubell and seconded by Karen Caughell that we

would add a futurity to the Region 17 Stallion Service Auction.

After discussion the mover and seconded withdrew the motion because the promise for the 2008 Stallion Auction had been that the monies earned would be for Youth and Breed promotion.

Motion: Moved by Dianne Pretty and seconded by Nadine Cusack that Amanda Ubell receive \$1500 to start the 2009 Stallion Auction out of funds collected in 2008 for administration/advertising

Motion: Moved by Amanda Ubell and seconded by Karen Caughell that there be created a Stallion Auction Futurity for 2009 and to commence with the foals in 2012. A committee will be formed to develop Terms of Reference for the Spring meeting.

Committee Members:

Amanda Ubell

Nikki Mueller

Murray Poppewell

Wendy Don

Motion: moved by Sheena Steenhardt and seconded by Gerald McDonald that proceeds from the 2008 Stallion auction be equally divided between Youth and Breed promotion. Carried

7. Region 17 High Point Award – Karen Caughell

- a. See attached report
- b. Three high point sponsors have recommitted
- c. Unfortunately one sponsor has had to back out so Karen is looking for another. Suggestions: please let Karen know

8. Endurance Ride – No report received

10

OLD BUSINESS

1. Bylaws

- The circulated bylaws were discussed page by page with amendments being suggested.

Amendments:

- Moved by Lorne Robertson and seconded by Gerald McDonald that on page 3 #9 “in the event that two meetings are not held” be deleted. Approved
- Moved by Nikki Muller and seconded by Dianne Pretty that on page 4 #17 change to “a quorum be one half of the voting delegates plus 1”. Approved
- Moved by Lorne Robertson and seconded by Waller Goertz that on page 4 # 17 add “in this event only essential business requiring decisions before the next planned general meeting can be considered”.
- Moved by Lorne Robertson and seconded by Gerald MacDonald that on page

7 # 33 vi) add “and show commission”.

Motion: Moved by Wally Goertz and seconded by Tatjana Kelch that “this meeting (October 4, 2008) be designated as the official AGM for 2008.

Subsequently the fall meeting will be the AGM.

- Moved by Dianne Pretty and seconded by Kimberly Toye that on page 8 # 50(i) amend by deleting “member” and add “of approved clubs of Region 17”.
- Moved by Dianne Pretty and seconded by Kimberly Toye that on page 8 # 48 remove the words “his/her” and substitute with “the”.

Motion: Moved by Gerald McDonald and seconded by Bernie Nikkel that the bylaws be accepted as circulated and amended. Passed

Motion: moved by Gerald McDonald and seconded by Nikki Muller that Proof of Registration for the new constitution and Bylaws be done following the addition of the amendments. Passed

3. Investment Committee: Sheena Steenhart

- a. How much money do we need as liquid contingency for disasters or unplanned/untoward events?
 - b. Presently 3 GIC’s will be coming to maturity. Suggested that these non-liquid assets be divided into 4 or 5 clusters and that they be invested in staggered maturities over a 5 year time frame
 - c. These investments need to be guaranteed
 - d. From a planning perspective cycling the maturity over a 5 year time frame assures that there are some maturing every year to reinvest or not; it decreases risk over time; allows the investment committee to plan for “worst case scenarios”, the committee would advise non-redeemable investments and borrow against them if needed.
 - e. It is understood that ~\$40,000 is needed to run the region for a year and that show expenses are ~ \$200,000
- **Motion: moved by Lorne Robertson and seconded by Andrea Seddon that \$100,000 be moved into guaranteed investments with the 5 year plan mentioned above considered. The committee will report at the spring meeting on the investment plan.**

11

NEW BUSINESS

1. Appointment of Financial Reviewer

Motion: Moved by Karen Caughell and seconded by Lorne Robertson that Karen Wilkinson be appointed the financial reviewer for 2008. Approved

2. EC-AHA Sanctioning of Dual Shows

- AHA is trying to proceed as of December 1, 2008
- This will be known following convention this year

	<p>3. <u>Region 17 Brochure: Phil Jacka</u></p> <ul style="list-style-type: none">• Phil circulated a brochure that he has been developing for the region. Please forward any suggestions to Phil
14	<p>ADJOURNMENT</p> <p>Next Meeting: Victoria: March 21, 2009</p> <p>5:30 p.m. the Meeting was adjourned on a motion by Dianne Pretty and seconded by Kimberly Toye</p>